

DRAFT TO BE UPLOADED ON THE WEBSITE

CONTRACT FOR RIMC

PRINTING AND SUPPLY OF COMPLETE SET OF RIMC PROSPECTUS

RIMC invites quotations in sealed envelopes to be dropped at the main gate (Platinum Jubilee gate) within 10 days of publication of this advertisement for printing and supply of prospectus for a period of one year commencing on date of signing of contract. Interested parties may download the application form and term & conditions. The selection of suitable vendor will be as per single bid selection process. Required technical details are as under:-

Ser No	Items	Specification	Remarks
(a)	Prospectus	(i) Size: 11" x 8" with 11" opening (ii) Text Page : 28 No in all printed in multicolour on 130 GSM matt paper (iii) Cover Page : Front and back cover multicolour printed on 300 GSM Art Card, with lamination (iv) Binding: Centre stich.	
(b)	Previous year question paper	(i) Size: 11" x 8.5" with 11" opening (ii) Text Page : 192 No in all printed black & white on 58 GSM maplitho paper (iii) Cover Page : Front and back cover multicolour printed on 300 GSM Art Card, with lamination (iv) Binding: Side stich, prefect binding.	
(c)	Admission Form	(i) Size: 29 cm X 22 cm (ii) Text Page : 90 GSM 02 printed copies on light green colourful paper with 3D RIMC hologram of 1" diameter	
(d)	Admission Guideline	(i) Size: 28 cm X 21.3 cm (ii) Text Page : 75 GSM 8 page printer booklet (iv) Binding : Centre stich	
(e)	Big Envelope printed	(i) Size: 12" X 10.5" (ii) Page : 130 GSM white colour printed good quality strong self adhesive envelope with glossy finish	
(f)	Medium Envelope printed	(i) Size: 10" X 7" (ii) Page : 90 GSM printed white colour envelope	
(g)	Small Envelope printed	(i) Size: 10" X 4.5" (ii) Page : 90 GSM printed white colour envelope	

TERMS AND CONDITIONS FOR THE WEBSITE

CONTRACT FOR PRINTING AND SUPPLY COMPLETE SET OF RIMC PROSPECTUS

This agreement made on the _____ between the Commandant RIMC, Dehradun hereinafter called First Party which expression shall include his successor in the office and assigns, on one part and M/S _____ (hereinafter called the Second Party, which expression shall include their representative and permitted assigns) on the other party, whereby the First Party agrees to give contract for printing and supply of complete set of prospectus from on date of signing of contract.

Whereas the First Party has permitted to printing complete set of prospectus for a period of one (01 year) from on date of signing of contract upon the terms & conditions hereinafter appearing.

Now, it is hereby agreed between the parties here to us as follows :-

CLAUSE – I

1. **Term.** The contract shall commence from on date of signing of contract.

CLAUSE – II.

2. **Rules.** The Second party will obey all the official orders, rules and regulations in force published from time to time on orders of the first party in form of written letters or College Routine Orders.

CLAUSE – III.

3. **Price/Review of Prices.** The prices of the printing with material of prospectus and old question papers booklets to be sold by the Second Party for prospectus and old question papers to RIMC, Dehradun will be fixed/reviewed by the Board of Officers deputed by the First Party or as decided by the administration from time to time. However, representative of the second party may, at the discretion of First Party, be made a member of the Board.

4. **Rate List.** No articles other than those approved will be made by the second party.

CLAUSE – IV.

5. **Sale.** The First Party will not be responsible for any credit sales to anyone. The prospectus printed is the property of the RIMC additional prints will not be sold to any other party. Supply to RIMC will be based on supply order and demand by the RIMC only.
6. All items will be in original packing as per laid down specification. Supplies not confirming to the samples approved shall be liable for rejection. In case delivery is not made within present time limit, penalty @ 2% per week of the value of order will be deducted from your bill. If the items are not supplied within time period, order will be liable to be cancelled & purchase will be made at your risk & loss.

7. **Acceptance Testing.** The booklets of prospectus and old question papers will be subject to detailed acceptance testing procedure by board of Offrs. The details of procedure will be worked out by the board of Offrs.

8. **Miscellaneous Terms.**

- (a) The vendor should have local office for printing of prospectus and question papers.
- (b) Any dispute arising between the parties are to be settled within the legal/court jurisdiction of Dehradun only.
- (c) Contract is for one year which may be extended by the commandant, RIMC.

9. **Payment Terms & Conditions.**

- (a) Please note that the bill should be machine numbered and the amount written both in words and figures. The bill should clearly indicate Sales Tax/GST number date and its validity.
- (b) GST chargeable if any, should clearly be indicated in the bill as per quotation submitted. In case the cost of items includes the Tax already charged, a remark to the effect "price inclusive tax" be mentioned in the bill.
- (c) The payment will be made through Adm Officer, RIMC, Dehradun.
- (d) Payment will be processed with 7 working days (Less Saturday & Sunday) on receipt of bills and successful check of stores by BOO.

Witness – 1

First Party

Witness – 2

Second Party

APPLICATION FORM FOR PRINTING AND SUPPLY OF PROSPECTUS
AND SUPPLY AND SERVICES FOR MEMENTOES, SUVINIERS
AND POLISHING SERVICES

1. Name of Applicant (in Full) :

Photo

2. Type of supply :

3. Father's Name (if proprietor) :

4. Present Address :

5. Permanent Address :

6. Tele No and Mail Address :

7. AADHAR and PAN No (with copy) :

8. Bank Details :

9. Documents enclosed along with Application (Self attested):

(a) Name of Firm

(b) GST No with attested copy

(c) PAN No with copy

(d) Aadhar No with copy

10. I have read the instructions attached as Annexure and will be abide by them in application and spirit.

(Signature of Applicant)